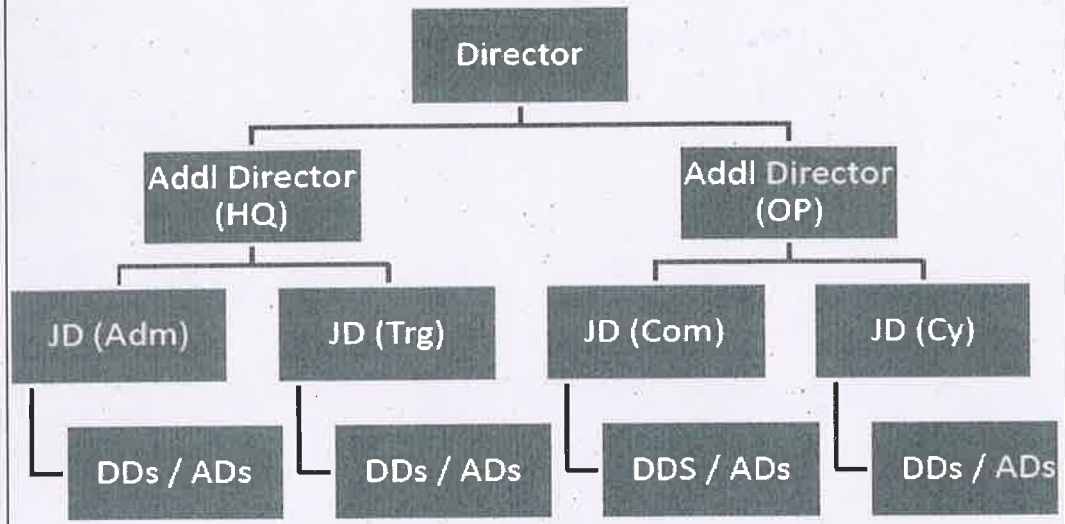
Mandatory Disclosure under section 4(1)(b)

1. - Organisation and Function:

Sl. No.	Item	Details of disclosure	Details
1.1	Particulars of its Organization, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	Directorate of Coordination Police Wireless , Block-9 ,CGO Complex , Lodhi Road , New Delhi -110003
		(ii) Head of Organization	Director
		(iii) Vision, Mission and Key objectives	Acts as an advisory body to the Ministry of Home Affairs, Government of India and to the Police Organizations in the country on matters pertaining to Police Telecommunications.
		(iv) Function and duties	❖ DCPW acts as a nodal agency for coordinating various Police Communication services of States/UTs/ CAPFs. ❖ As a coordinating agency for spectrum/frequency allocation for States/ UTs, the Directorate carries out a review of the spectrum/frequencies allotted. Radio communication security matters for all State/UTs Police and CAPFs are coordinated by DCPW. ❖ DCPW is a central distributing authority for cipher documents/devices being used by States Police Organization. ❖ The Directorate provides cipher documents to State Police Organizations and provides cipher cover to classified messages of MHA and other Ministries/ Departments. ❖ DCPW is a member of advisory body for frequency allocation to Wireless Planning and Coordination Wing (WPC) of the Department of Communication and IT. ❖ HF communication network at its Inter- State Police Wireless (ISPW) Stations located in all State capitals and UTs. ❖ DCPW imparts training and conducts several courses for proficiency, skill developments, training of trainers etc. for police communication personnel of various ranks of States/UTs/ CAPFs in operational/technical /cipher disciplines through its training institute i.e. Central Police Radio Training Institute (CPRTI) situated in New Delhi / RPWTIs situated in Chandigarh, Kolkata and Bengaluru. ❖ To meet the emergent communication needs of state police organization / CAPFs, the Directorate maintains a reserve stock of radio communication sets. ❖ DCPW has a technical workshop entrusted with the responsibility of Technical Evaluation ,Field Trial & maintenance of HF/VHF/UHF radio sets and DMR Radio

			Sets along with their accessories. In addition Workshop is also entrusted with responsibility of Technical Evaluation of Jail Jammer Solutions. ❖ DCPW has an extensive network of Very Small Aperture Terminals (VSATs) spread over the entire country and extending connectivity to all district/state headquarters and national capital Delhi through its satellite based network namely Police Network (POLNET). This satellite based network has been actively involved in facilitating communication among various State Police / CAPFs.
		(v) Organization Chart	**ORGANISATION CHART** 
		(vi) Any other details- the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	This Department came into existence on 19.02.1946, initially as `Inspectorate of Wireless' and was later accorded the status of Directorate of Coordination (Police Wireless), a subordinate organization, under Ministry of Home Affairs in 1950. The Directorate also runs a Central Police Radio Training Institute which was initially started as a small training school for the in-service training requirements of DCPW personnel. This was later upgraded into a full fledged National Level Police Wireless Training Institute in 1971 to cater the needs of States/CPOs and other security organizations to improve the efficiency of their technical and operational manpower.

1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	Director - Head of the department
		(ii) Power and duties of other employees	Additional Director (I) – Head of Headquarters Division Additional Director (II) - Head of Operations Division Joint Director (Admn./Trg.) -Head of Admn. and Training division Joint Director (Estt.)-Head of Communication and Establishment Division, Coordination, L&B , FAA Joint Director (CY)-Head of Cipher Division Joint Director (New Projects)- Head of PPDR ,Polnet Hub, VSAT
		(iii) Rules/ orders under which powers and duty are derived and	As per orders/instructions of DOPT's/ Home Ministry's instruction, if any.
		(iv) Exercised	As prescribed by Govt. of India
		(v) Work allocation	Joint Director (Admn./Trg.) -Head of Admn and Training division Joint Director (Estt.)-Head of Communication and Establishment Division, Coordination, L&B , FAA Joint Director (CY)-Head of Cipher Division Joint Director (New Projects)- Head of PPDR ,Polnet Hub, VSAT
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	HOD, HOO, Additional Directors & Joint Directors
		(ii) Final decision making authority	HOD
		(iii)Related provisions, acts, rules etc.	As prescribed by Govt. of India
		(iv) Time limit for taking a decisions, if any	As per issue/matter
		(v) Channel of supervision and accountability	As per organization chart

1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	As per para 1.1 (iv)
		(ii) Norms/ standards for functions/ service delivery	As prescribed by Govt. of India
		(iii) Process by which these services can be accessed	Supervision, result
		(iv) Time-limit for achieving the targets	Within prescribed time.
		(v) Process of redress of grievances	Grievance officer appointed to redress grievances
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)] .	(i) Title and nature of the record/ manual /instruction.	Available on official website
		(ii) List of Rules, regulations, instructions manuals and records.	Available on official website
		(iii) Acts/ Rules manuals etc.	Available on official website
		(iv) Transfer policy and transfer orders	Available on official website
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	Categories of documents	General and Cryptographic

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	N/A
		(ii) Composition	N/A
		(iii) Dates from which constituted	N/A
		(iv) Term/ Tenure	N/A
		(v) Powers and functions	N/A
		(vi) Whether their meetings are open to the public?	N/A
		(vii) Whether the minutes of the meetings are open to the public?	N/A
		(viii) Place where the minutes if open to the public are available?	N/A
1.8	Directory of officers and employees [Section 4(1)(b)(ix)]	(i) Name and designation	Available on official website
		(ii) Telephone , fax and email ID	Available on official website
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	**Director** (01) - Level 14, **Addl. Director** (02) - Level -13, **Joint Director** (04) - Level-12, **Deputy Director** (08) - Level 11, **Assistant Director** (17) - Level-10, **Assistant Director(Cy)** (01) - Level-10, JAD(A) (03) – Level -8 **JAD** (27) - Level - 8, **JAD(Cy)** (08) - Level – 8, **Steno "B"** (0) - Level-8, **Accounts Officer** (01) – Level-7, **CO** (93) - Level-7, **CO(Cy)** (21) - Level-7, **ASO** (07) – Level – 7, **ACO** (152) - Level-6, **ACO(Cy)** (24) - Level-6, **Assistant** (01) - Level-6 - Junior Hindi Translator (01)-Level-6, **D/R Gd-I** (12) - Level-5, **SCD Gd-I** (01) - Level-5, **Cashier (0)** - Level-5, **Steno "D"** (01) -Level-4, **Sr. Sect.Asstt.** (02) - Level-4, **D/R Gd-II** (17) -Level-4, **SCD Gd-II** (02) -Level-4, **SCD(Ord.)**(0) - Level-2, **D/R(Ordinary)** (22) - Level-2, **Jr. Sect. Asstt. Level** (01) -2, **MTS** (74) -Level- 1
		(ii) System of compensation as provided in its regulations	As per rules

1.10	Name, designation And other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Shri R.K. Singh, Deputy Director (CDN & MM) - **CPIO** Shri Naresh Kumar, Joint Director (Estt.) - **FAA**
		(ii) Address, telephone numbers and email ID of each designated official.	Block-9 , CGO COMPLEX , LODHI ROAD ,NEW DELHI -3 CPIO – dd-mm@dcpw.gov.in/ 011-24361589 FAA – jd-estts@dcpw.gov.in / nkmal@dcpw.gov.in / 011-24362833
1.11	No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been: (i) Pending for Minor penalty or major penalty proceedings	Cases under Investigation (major penalty) Gazetted : 10 Non-Gazetted : 21
		(ii) Finalised for Minor penalty or major penalty proceedings	Nil
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	yes
		(ii) Efforts to encourage public authority to participate in these programs	yes
		(iii) Training of CPIO/APIO	yes
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	yes

1.13	Transfer policy and transfer orders [F No.1/6/2011-IR dated 15.4.2013]		Available on official website

2 - Budget and Programme:

S.No.	Item	Details of disclosure	Details
2.1	Budget allocated to each agency including all plans, proposed expenditure and Reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority(FY 2025-26)	BE=123.90 Cr RE= 118.87 Cr
		(ii) Budget for each agency and plan & programmes	N/A
		(iii) Proposed expenditures	99.09 Cr
		(iv) Revised budget for each agency, if any	N/A
		(v) Report on disbursements made and place where the related reports are available	NA
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	1.78 Cr(Total Allocation of budget under Foreign Travel Expenses & Domestic Travel Expenses
		Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.	**Foreign Tour**:- Total allocation of budget: - Rs. 08 Lakh. Total expenditure :- Nil **Domestic Tour:-** Total allocation of budget: - Rs. 1.70 Cr. Total expenditure :- 1.56 Cr
			Director (DCPW)
		Places visited	Hqrs, New Delhi to ISPW Jaipur
		The period of visit	29.08.2025 to 31.08.2025
		The number of members in the official delegation	One
		Expenditure on the visit	Rs. 3361/-
		Information related to procurements Notice/tender enquires, and corrigenda if any thereon, Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, The works contracts concluded – in any such combination of the above-and The rate /rates and the total amount at which such procurement or works contract is to be executed.	As per official website
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	N/A
		(ii) Objective of the programme	N/A

		(iii) Procedure to avail benefits	N/A
		(iv) Duration of the programme/ scheme	N/A
		(v) Physical and financial targets of the programme	N/A
		(vi) Nature/ scale of subsidy /amount allotted	N/A
		(vii) Eligibility criteria for grant of subsidy	N/A
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	N/A
2.4	Discretionary and non-discretionary grants [F. No.1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	N/A
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	N/A
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	N/A
		For each concessions, permit or authorization granted Eligibility criteria Procedure for getting the concession/ grant and/ or permits of authorizations Name and address of the recipients given concessions/ permits or authorizations Date of award of concessions /permits of authorizations	N/A
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	02 paras of PACs(related to CPRTI & L&B section) CAGs Audit is currently going on from 20.05.2026

3 - Publicity Band Public interface:

S. No.	Item	Details of disclosure	Details
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	N/A
		Arrangements for consultation with or representation by Members of the public in policy formulation/ policy implementation Day & time allotted for visitors Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	N/A
		Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	N/A
		(ii) Detailed project reports (DPRs)	-
		(iii) Concession agreements.	-
		(iv) Operation and maintenance manuals	-
		(v) Other documents generated as part of the implementation of the PPP	-
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	-
		(vii) Information relating to outputs and outcomes	-
		(viii) The process of the selection of the private sector party (concessionaire etc.)	-
		(ix) All payment made under the PPP project	-
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	NA
		(ii) Outline the Public consultation process	-
		(iii) Outline the arrangement for consultation before formulation of policy	-

3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	-
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	-
		(ii) Printed format	-
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	-
		(ii) At a reasonable cost of the medium	-

4 - E. Governance:

S .No.	Item	Details of disclosure	Details
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	Available in English and Vernacular
		(ii) Vernacular/ Local Language	-
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	24-04-2026(SOP for field trial and other testing of highly Technical Equipment)
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	As per official website
		(ii) Name/ title of the document/record/ other information	As per official website
		(iii)Location where available	As per official website
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facility	As per official website
		(ii) Details of information made available	As per official website
		(iii)Working hours of the facility	always
		(iv) Contact person & contact details (Phone, fax email)	As per official website
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redresses mechanism	Available
		(ii) Details of applications received under RTI and information provided (From 1st April, 2025 to 31st March, 2026)	RTI - 136/130 Appeal – 19/19

		(iii) List of completed schemes/ projects/ Programmes	As per official web site
		(iv) List of schemes/ projects/ programme underway	As per official web site
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	---
		(vi) Annual Report	The Annual report of DCPW for the period 2024-25 has been published in MHA website. For the year 2025-26 the annual report(In English and Hindi upto 31.03.2026) has been forwarded to MHA vide DCPW ID Note dated 20.04.2026.
		(vii) Frequently Asked Question (FAQs)	------
		a) Any other information such as Citizen's Charter	---
		b) Result Framework Document (RFD)	--
		c) Six monthly reports on the	---
		d) Performance against the benchmarks set in the Citizen's Charter	----
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed (From 1st April, 2025 to 31st March, 2026)	136/130
		(ii) Details of appeals received and orders issued (From 1st April, 2025 to 31st March, 2026)	19/19
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Received - 09 Replied - 09

5 - Information as may be prescribed:

S. No.	Item	Details of disclosure	Details
5.1	Such other information as may be prescribed [F.No.1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	Name & details of Current CPIOs & FAAs	❖ Shri R.K. Singh , Deputy Director (CDN & MM) **-CPIO** ❖ Shri Naresh Kumar, Joint Director (Estt.)- **FAA**
		Earlier CPIOs & FAAs	❖ Shri Naresh Kumar, Joint Director (Admn.)-**CPIO** ❖ Shri R K Verma, Additional Director (HQ) - **FAA**
		Details of third party audit of voluntary disclosure Dates of audit carried out Report of the audit carried out	Yes
		Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD Date of appointment Name & Designation of the officers	N/A
		Consultancy committee of key stake holders for advice on suo-motu disclosure Dates from which constituted Name & Designation of the officers	N/A
		Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI Dates from which constituted Name & Designation of the Officers	NA

6 - Information Disclosed on own Initiative:

S.No.	Item	Details of disclosure	Details
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		By online and usual letters
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	Whether STQC certification obtained and its validity. Does the website show the certificate on the Website?	Under process

****